

<b>TEAM DEBRIEFING</b>		<b>1. INCIDENT NAME</b> Include the "official" incident name. Find out if you don't know.	<b>2. OPERATIONAL PERIOD</b> "Official" Op Period Designation. Don't Guess.	<b>3. ASSIGNMENT NUMBER</b> Team #. Not the Assignment Segment.
<b>4. RESOURCE TYPE</b> Describe the type of resource team was operating as.				
<b>5. ASSIGNMENT SUMMARY</b>  "In your own words, tell me what you were assigned to do..."  Discourage them from reading from their Assignment Form. Include segment/search designations, if possible. Use the back of the form if you need more room for any Debriefing question response. Indicate "Continued - see other side."				
<b>6. DESCRIBE SEARCH EFFORTS IN ASSIGNMENT</b>  Have the team describe their search efforts, including the areas covered and the types of activities they performed. Include segment/search designations. Having the team draw/indicate on a map can be very helpful for evaluation/planning purposes.				
<b>7. DESCRIBE PORTIONS YOU WERE UNABLE TO SEARCH</b>  Ask the team to describe any areas they could <u>not</u> thoroughly search and why. Have them indicate area(s) on a map, if possible. Refer to Question 9, if appropriate.				
<b>8. DESCRIBE ANY CLUES, TRACKS, OR SIGN LOCATED, OR ANY PERTINENT TRAIL INTERVIEWS</b> <u>Immediately</u> document clues reported during the interview on both the debriefing form and a clue form, even if previously reported from the field. Document the GPS location and other information about the clue. Pass the information about the clue(s) to the appropriate Incident Support Team members on a clue form <u>as soon as possible</u> . Indicate whether team also reported the clue from the field. (Clue information provided during a debriefing is typically more detailed/complete and therefore may be more helpful than information initially radioed in from the field.)				
<b>9. DESCRIBE ANY HAZARDS OR PROBLEMS ENCOUNTERED</b>  Ask the team to describe any hazards, problems, or issues they encountered.  Indicate if and/or how it affected their search effort. Indicate on map, if possible. Refer to Question 10, if appropriate.				
<b>10. SUGGESTIONS FOR FURTHER SEARCH EFFORTS IN OR NEAR YOUR ASSIGNMENT</b>  Have the team indicate suggestions they might have for the possible additional searching of the area they were assigned and/or nearby areas. Indicate what tools/clothing/resources another team might need if they were to search a hazardous or otherwise problematic area.				
<b>11. TIME ENTERED</b> Time search area was entered by team	<b>12. TIME EXITED</b> Time team exited search area	<b>13. TIME SPENT</b> Time <u>actually</u> spent searching	<b>14. P.O.D. SUMMARY</b> H M I % <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 90% 50% 10% CLUES Probe about unrealistic PODs	
<b>15. DEBRIEFER</b> Name, ID #, Agency, Cell Phone #		<b>16. DATE &amp; TIME</b> Date/Time debriefing is finished		
<b>ATTACHMENTS</b> <input type="checkbox"/> DEBRIEFING MAP(S) <input type="checkbox"/> ORIGINAL BRIEFING DOCUMENT <input type="checkbox"/> SUPPLEMENTAL DEBRIEFING FORMS <input type="checkbox"/> OTHER _____		<b>SUMMARY</b> NOTHING SIGNIFICANT LOCATED <input type="checkbox"/> USEFUL INFORMATION, NEEDS REVIEW <input type="checkbox"/> POTENTIAL CLUES, NEEDS URGENT REVIEW <input type="checkbox"/> ASSIGNMENT COMPLETED <input type="checkbox"/> ASSIGNMENT NOT COMPLETED <input type="checkbox"/>		

See reverse side of paper for more information

Check Attachments

Check appropriate options

**Question #14**

14. P.O.D. SUMMARY				
	H	M	L	
_____%	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RESPONSIVE SUBJECT
_____%	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	UNRESPONSIVE SUBJECT
_____%	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CLUES
	90%	50%	10%	

Percentage of likely detection

Alternative to pure percentages (H = High, M = Medium, L = Low)

This question typically refers to the search team’s opinion of the likelihood that a person and/or other types of clues would be found based on the efforts they made of their entire search area. (Teams should indicate on a map if there are different PODs for different areas that were searched. A notation indicating “see map” if this action is taken). POD can be affected by a wide variety of factors, such as but not limited to weather, area(s) searched, search terrain, ground cover, time of day, searcher fatigue, searchers’ training, and search-team leadership. Debriefers should urge team members to consider all potential contextual factors when they are estimating the POD of a searched area.

One method for improving the accuracy of a POD is to have each team examine their GPS tracks to help that team to determine their subjective POD of a search area. That being said, it is important to note that different areas of the search area can have different PODs. Mark these differing POD areas on a map if that is at all possible. (Note that POD estimates are typically much less subjective if the actual “sweep” distances between searchers are known as being reliable. We recommend having a trained, search-management member compute PODs when using actual sweep distances for calculating POD). Finally, keep in mind that all POD estimates should be conservative. It is typically better for a team to indicate a lower POD than overestimate an unrealistically-high POD. Ask probing questions if you believe the team’s stated POD is unrealistically high. Make a personal notation on the debriefing form if the team continues to insist on an unrealistically-high POD, as well as an explanation as to why you think it may be too high.

**All Debriefers should agree on definitions of the terms included on the form (such as “responsive subject,” “unresponsive subject,” and “clues”) so that they all share a common “frame of reference” about each term before debriefing interviews begin.** For example, if a subject has been missing for several days during which time it has snowed, should an “unresponsive subject” refer to one on top of the snow or underneath the snow? Alternatively, should the POD for an “unresponsive subject” be when that person is fully visible in a prone position, partially covered by the elements (e.g., leaves), etc.? Once a decision on terms has been made by the Incident Support Team, they should share that information (in writing, is possible) with all of the Debriefers prior to their conducting debriefing interviews.

After all questions on the form have been asked and the PODs have been indicated, the debriefer should ask the team if there is anything else they might have seen, heard, or perhaps they might have done (or not done) that might be helpful to the search effort. This information (if it doesn’t fit elsewhere on the form) can be put on a **Team Debriefing Supplement SAR 119** form.

<p><b>SAR 110</b> Basarc 2/96</p>	<p>ATTACHMENTS (Staple together)</p> <p><input type="checkbox"/> TEAM'S MAPs</p> <p><input type="checkbox"/> ORIG TEAM ASSIGNMENT</p> <p><input type="checkbox"/> SUPPLEMENT FORMS</p> <p><input type="checkbox"/> OTHER</p>	<p>SUMMARY</p> <p><input type="checkbox"/> NOTHING SIGNICANT LOCATED</p> <p><input type="checkbox"/> USEFUL INFORMATION, NEEDS REVIEW</p> <p><input type="checkbox"/> POTENTIAL CLUES, NEEDS URGENT REVIEW</p> <p><input type="checkbox"/> ASSIGNMENT COMPLETE</p> <p><input type="checkbox"/> ASSIGNMENT NOT COMPLETE</p>
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Debriefers: Bring Completed Form to: Planning \_\_\_\_\_ **FLAG ANY FORM if “Needs Urgent Review”**

- After the debriefing has concluded the debriefer takes (or has taken by a runner) the completed debriefing form and attached documents to **Plans** or the debriefer phones **Plans** to share critical information if the debriefing is done at a remote location
  - **Plans** initials with date and time the debriefing document is received/reviewed
  - Or... the Debriefers initials with date and time the phone call is completed with **Plans**
- Once initialed, the debriefing document goes to the **Situation Unit**